

ANNEXURE A

Sub: Request for quotation for Provision items (5 items) to canteen at BEML Limited at Bangalore Complex, Bangalore in TWO BID SYSTEM. (Price Contract for six months) – Tentatively August 2020 to January 2021

INSTRUCTIONS TO BIDDERS:

Quotations through E - MODE IN TWO BID SYSTEM (Technical bid (Sample of items) through manual mode and Commercial bid through E- Mode) on BEML SRM platform is invited for supply of Provision items (Groceries) to canteen at BEML limited, Bangalore Complex.

To participate in this E-tender you should have a Valid Class-III Digital Signature Certificate issued by authorized Certifying Authority to submit your bid in our SRM e-Procurement system. In case of any queries relating to bid submission, you may send the same by e-mail to admin.srm@beml.co.in or you may contact BEML SRM Team on phone no. 080-22963269/141.

Refer "PART-A" for general terms and conditions.

"PART-B" for item details with quantity requirement, selection criteria & other terms and conditions

"Covering letter" for tender details, other terms and conditions.

The tendering process is TWO BID SYSTEM.

(a) Technical bid (Sample provisions) through manual mode

(b) Commercial bid through E- Mode in SRM.

For technical bid, firm should supply a sample provisions as per selection criteria for evaluation. Refer Part –B in tender documents for more details.

Commercial Bid to be submitted through E-mode in SRM by clicking on Item Data

TERMS & CONDITIONS:

1. Quantity indicated is tentative and it can vary on either side depending upon the requirement. No claim whatsoever may be made at a later date regarding the quantity variation. This is unit rate contract only. Items to be supplied against quantity specified in the Purchase Order placed on the successful bidder from time to time based on the actual requirement.
2. Kindly go through all the tender documents and bid accordingly (PART A, PART B & Covering letter)
3. Only the Technical (sample) bids will be opened first and will be sent for technical (sample) evaluation. Commercial bids of technically qualified bidders only will be opened.
4. The quoted price / rate should be firm for six months. The validity of the bid/tender should be valid for a period of 90 days from the closing date of this tender.
5. To be delivered to BEML Bangalore Complex on FOR basis.
6. Liquidated damages (LD) shall be applicable @ 0.50% per week and part thereof, subject to a maximum of 5% of the value of the delayed portion of the Purchase Order. Risk purchase clause applicable as per the BEML standard in case of non-performance of Purchase order by the firm.

7. M/s BEML Limited reserves the right to accept or reject any offer in part or full which shall be binding on the supplier, BEML Limited need not necessarily accept the lowest offer.
8. The order will be placed on technically (sample) accepted L1 firms. In case two or more firms are L1 for a particular item the order will be placed on both or more firms for the quantity which will be divided equally among the L1 firms.
9. Please ensure that the samples are sent to the address as mentioned below on or before tender closing date and time. Commercial bid submitted in the system (SRM) without submission of samples will not be considered. If samples not received before tender closing date and time the bids will be summarily rejecting.

The samples should be submitted to
The Manager,
BEML Ltd., Bangalore Complex
New Tippasandra Post Bangalore 560 075.

10. Commercial bid through FAX/E-mail/Manual quotations are not acceptable and quotations received through these modes will be rejected. Incomplete and conditional offers are also liable for rejection.
11. The Successful L1 Bidder should submit 10% of PO value as a Performance Guarantee either Bank Guarantee through an Indian Public Sector Banks or agree to deduction of 10% of PO value in first supplied bill. Performance Guarantee will be returned / refunded after successful completion of purchase order. **No Interest would be paid on return of the Performance Guarantee.**
12. If any of the vendors have defaulted in supplies / services to BEML Limited after placement of purchase order or If any of the vendors have backed out from their quotation submitted for the enquires of BEML Limited or If any of the vendors have given wrong Information / documents to BEML Limited along with quotations, their quotation will not be considered and their quotation will be rejected.
13. Incomplete/invalid tenders are liable for rejection and no correspondence will be entertained in case of rejection.
14. Canvassing by tenderers in any form including unsolicited letters on tenders submitted or post tender corrections shall render their tenders liable for rejection.
15. Corrigendum if any will be updated in BEML website only.
16. Any technical difficulty in submitting the Bid, please call this Number: 080-22963269/22963141 (SRM team)
17. Any clarification in the tender please call this Number: 080-25348770/25022638/25022635
Contact Person: Mr. Vijaymahantesh